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LOBBYIST FILING AGREEMENT

JUL 15 2019

This Agreement, made this 10 day of July, 2019, by and between Lynette Monroe, lobbyist for the Prince George's County Council, and William J. Colquhoun, Staff Counsel to the Maryland State Ethics Commission (hereinafter "Staff Counsel").

STATE ETHICS COMMISSION

RECITALS

The State Ethics Commission ("the Commission") is the executive agency of the State of Maryland established by Chapter 513, Acts of 1979 for the purpose of enforcing the Maryland Public Ethics Law (General Provisions Article, Title 5, Annotated Code of Maryland, hereinafter the "Ethics Law") including the provisions of Subtitle 7, the lobbying disclosure program.

Lynette Monroe ("the filer"), is an individual whose lobbying activities on behalf of the Prince George's County Council, ("the employer") for the period December 17, 2018 to October 31, 2019, required her to register as a lobbyist with the Commission.

The filer was required to submit a Lobbying Activity Report by May 31, 2019 for the period of November 1, 2018 through April 30, 2019, as required by § 5-705(a)(1)(i) of the Ethics Law, and failed to submit the required report in a timely manner.

On June 12, 2019, the filer submitted the delinquent Lobbying Activity Report for the period of November 1, 2018 through April 30, 2019.

The filer is entering voluntarily into this Agreement to admit her failure to timely file a Lobbying Activity Report with the Commission and accept a reprimand pursuant to § 5-405 of the Ethics Law.

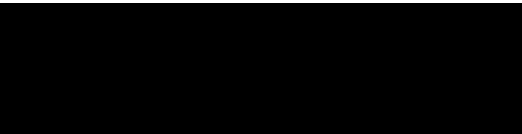
NOW THEREFORE, in consideration of the submission of the required Lobbying Activity Report by the filer on June 12, 2019, and the admissions and agreements herein contained, the filer and Staff Counsel stipulate and agree as follows:

1. The filer did not timely file her Lobbying Activity Report on behalf of the employer for the period of November 1, 2018 to April 30, 2019, as required by § 5-705(a)(1)(i) of the Ethics Law.
2. The filer subsequently filed the required Lobbying Activity Report with the Commission (a copy of which has been attached hereto and made a part hereof).
3. The filer understands that failure to comply with the lobbying disclosure provisions of the Ethics Law may subject her to a formal complaint by the Commission and, upon finding of a violation, late fees and the possibility of civil fines. The filer acknowledges that she has been advised that the filing deadlines for activity reports are: May 31st for the period of November 1st to April 30th, and November 30th for the period May 1st through October 31st, if she is registered in those reporting periods. The filer also

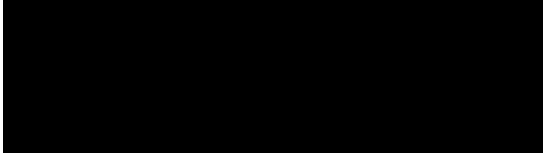
acknowledges that future late filed Lobbying Activity Reports could be viewed as knowing and willful violations of the Ethics Law.

4. The Commission will issue a reprimand to Ms. Monroe effective the date of the Commission's acceptance of the Agreement.
5. The Staff Counsel will, upon execution of this Agreement by the filer, recommend that the Commission not institute any proceedings on her failure to timely file a Lobbying Activity Report. The filer understands that the Commission is under no obligation to accept this Agreement and may decide to take other action, including issuing a complaint.
6. The filer waives a formal hearing on this matter (if the Agreement is accepted by the Commission) to which she would be entitled if a complaint were issued, and she understands that this Agreement and materials relating to this matter are not subject to the confidentiality provisions of the Ethics Law, and will be public information unless otherwise protected.
7. The filer understands that a copy of this Agreement will be mailed to her employer.
8. The filer and the Staff Counsel have entered into this Agreement for the sole purpose of resolving the late submission of a Lobbying Activity Report and for no other purpose.

IN WITNESS WHEREOF, Lynette Monroe, lobbyist, and William J. Colquhoun, Staff Counsel to the State Ethics Commission, have hereunto set their hands.



William J. Colquhoun, Staff Counsel
State Ethics Commission
45 Calvert Street, 3rd Floor
Annapolis, MD 21401
(410) 260-7770



Lynette Monroe
Lobbyist for the
Prince George's County Council

DISTRICT OF COLUMBIA
SUBSCRIBED AND SWORN TO BEFORE ME
THIS 10 DAY OF July 2019

My Commission Expires 7/31/21

State of Maryland

County of: Prince George's, to wit:

Before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared Lynette Monroe, who made oath on this 10 day of July, 2019 in due form of law that the matters and facts hereinabove set forth are true to the best of her knowledge, information, and belief, and are her voluntary act and that she executed this document for the purpose set forth herein.

[Redacted Signature]

Notary Public

My Commission Expires: July 31, 2021



State of Maryland,

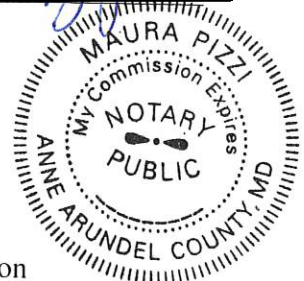
County of: Anne Arundel, to wit:

Before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared William J. Colquhoun, Staff Counsel to the State Ethics Commission, who made oath on this 15th day of July, 2019, in due form of law that he executed this Agreement for the purposes set forth herein.

[Redacted Signature]

Notary Public

My Commission Expires: June 20, 2021



Accepted by the Commission

[Redacted Signature]

Janet E. McHugh, Chair
for the Commission

Date: 7/22, 2019

MARYLAND STATE ETHICS COMMISSION

45 Calvert Street, 3rd Floor
Annapolis, Maryland 21401
410-260-7770
Toll Free 1-877-669-6085

GENERAL LOBBYING ACTIVITY FORM (Form #4)

Read instructions carefully before completing this form. If you had reportable expenses or compensation during the reporting period, complete Parts A, B, C, D, E, F and G of the Activity Report. If you had no reportable compensation or expenses during the reporting period, but were registered to engage in lobbying, check here _____ and complete Parts A, E, F, and G. If additional forms are required for this employer, those forms should be attached to and made part of this filing.

Activity Report for reporting period: December 17, 2018 through April 30, 2019

*This Activity Report was completed by TM with Ms. Monroe on behalf of Lynette Monroe

Termination Report: Yes _____ No x
Termination Date:

PART A Identification of Regulated Lobbyist (Registration and Employer)

A. 1) Identifying Information (complete all blanks, compare to registration form, and explain any differences)

a) Name: Lynette Monroe

b) Permanent Address (Include firm name if applicable):
Firm Name: LA Perez Consulting

Address:
1101 mercantile lane
largo, MD 20774

c) Business telephone: 240-825-4351

Cell phone: 713-344-3293

A. 2) Identification of others required to register:

a) Was any other person required to register as a lobbyist on behalf of the filer?
Yes _____ No x

b) If the answer to a) is "Yes", identify each such person below and give their name and address:

A. 3) Identification of employer (complete only if registrant acts on behalf of another):

a) Did you engage in lobbying activity on behalf of a person or entity other than yourself?
Yes x No _____

Name: Prince George's County Council

Permanent Address:
14741 Govenor Oden Bowie Drive
Upper Marlboro, MD 20772

Business Telephone: 3019523700

Nature of business: county government

Website of employer:

b) Did you represent any other person or entity with regard to the matters covered by this registration?
Yes _____ No x

A. 4) Primary purpose of the organization:

Is your employer, or you if there was no employer, organized and operated for the primary purpose of attempting to influence any legislative or executive action?
Yes _____ No x

A. 5) Registration Information:

a) For what period of registration did you engage in lobbying activity for this employer, or for yourself if you did not have an employer?
December 17, 2018 to October 31, 2019

b) What were the matters on which you or someone in your employ engaged in lobbying activity during the registration period covered by this report?

Other - Prince George's County Government issues

c) If known include the bill number(s) of the matter(s) on which you lobby

A. 6) Did the employer claim the status of exempt employer on the registration form? If that exemption is no longer claimed or should be amended, please provide an explanation for the change in the field below.

Yes No

If the exemption claimed differs from the registration form, please explain in writing:

PART B Compensation and Expenses

B. 1) Did you provide any meals and beverages for officials or employees or their immediate families?

Yes No

If yes, what was the exact amount?

B-1 \$0.00

B. 2) Did you incur any expenses for special events, including dinners and receptions, entertainment and other functions to which all members of the General Assembly, either house thereof, all members of any standing committee or all members of a formally recognized (for ethics purposes) county or regional delegation have received written invitations.

Yes No

If yes, list date, location, group of invitees who benefited and total expenses for each event.

Total B-2
Expenses \$0.00

B. 3) Did you incur any expenses for food, lodging, or scheduled entertainment of officials and employees for a meeting which were given in return for participation in a panel or speaking engagement at a meeting?

Yes No

If yes, list date, location, and total expense for each meeting. If the total amount in expenses on any one official or employee is \$200 or more for any meeting, also include the person's name and the amount expended for the person at the meeting.

Total B-3
Expenses \$0.00

B. 4) Did you incur any expenses for food and beverages received by any member(s) of the General Assembly at approved legislative organization meetings?

Yes No

If yes, list location, name of legislative organization, date and total expense for each meeting.

Total B-4
Expenses \$0.00

B. 5) Did you incur any expense for a ticket or free admission to any members of the General Assembly to attend charitable, cultural or political events to which the event holder invited all members of a legislative unit?

Yes No

If yes, list the name of the event, location, date, name of legislative unit and total expense for each event.

Total B-5
Expenses \$0.00

B. 6) Did you give any gifts to or for officials or employees or their immediate families other than those that were reported in B-1 through B-5? (not including sums reported in B-1, B-2, B-3, B-4 and B-5)

Yes No

If yes, list the amount:

B-6 \$0.00

Subtotal of Items B-1 through B-6 - \$0.00

B. 7) What was the total compensation paid to you, not including any sums reported in any other section of Part B of this report?

B-7 \$10,000.00

Was the amount prorated because you were compensated for services in addition to lobbying activities?

Yes No

- B. 8)** What was the total for salaries, compensation and reimbursed expenses you paid to your staff related to lobbying services for this employer? B-8 \$0.00
- B. 9)** Did you incur any additional office expenses not reported in B-7 or B-8? Yes _____ No X
If yes, list the amount: B-9 \$0.00
- B. 10)** Did you incur any cost for professional and technical research and assistance not reported in B-7 or B-8? Yes _____ No X
If yes, list the amount: B-10 \$0.00
- B. 11)** Did you incur any expenses for publications or expenses related to expressly encouraging persons to communicate with officials or employees? Yes _____ No X
If yes, list the amount: B-11 \$0.00
- B. 12)** Did you pay any fees or incur any expenses for witnesses who were engaged to appear on behalf of your employer? Yes _____ No X
If yes, list the name and amount for each. Total B-12 Expenses \$0.00
- B. 13)** Did you incur any other expenses for this employer not otherwise accounted for in this report? If yes, list the amount and provide an explanation. Yes _____ No X
If yes, list the amount: B-13 \$0.00
Please provide an explanation: N/A
- TOTAL \$10,000.00**

- C.** Did you give any gifts or participate in the giving of any gifts with a cumulative value of \$75 or more? (Forms 13C and 13D, Section 15-704(c)) Yes _____ No X
- D.** Did you give any gifts or participate in the giving of any gifts of meals and beverages to elected Executive Officials? (Forms 13A and 13B, Section 15-705) Yes _____ No X
- E.** Did you engage in any business transactions with officials during the reporting period? (Form 21, Section 15-706) Yes _____ No X
- F.** During the reporting period, did you make any political contributions, either directly or indirectly, for the benefit of the Governor, Lt Governor, Attorney General, Comptroller member of the General Assembly or a candidate for election to any of those offices? Yes _____ No X

Please provide any narrative that you may wish with regard to any of the figures or responses in the report:

PART G Signature and Oath

The Public Ethics Law provides the following:

(d) *Development of electronic filing procedures.* - The Ethics Commission shall develop procedures under which a statement under this subtitle may be filed electronically and without additional cost to the individual who files the statement.

(e) *Oath or affirmation for electronically filed statements.* - (1) If the Activity Form (Form #4) filed electronically under subsection (d) of this section is required to be made under oath or affirmation, the oath or affirmation shall be made by a signed statement that:

- i. is in the Activity Form (Form #4) or attached to and made part of the Activity Form (Form #4); and
- ii. is made expressly under the penalties for perjury.

(2) A signed statement made under paragraph (1) of this subsection subjects the individual making it to the penalties for perjury to the same extent as an oath or affirmation made before an individual authorized to administer oaths.

X **I have read and I understand that by submission of this electronically filed Activity Form (Form #4), I hereby swear or affirm that the information contained in it is complete and accurate to the best of my knowledge and belief.**

Date: 06/12/2019