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LOBBYIST FILING AGREEMENT STATE ETHICS COMMISSION

This Agreement, made this <u>October</u>, 2012, by and between Caitlin E. McDonough, lobbyist for Genentech USA, Inc., and William J. Colquhoun, Staff Counsel, to the Maryland State Ethics Commission (hereinafter "Staff Counsel").

RECITALS

The State Ethics Commission ("the Commission") is the executive agency of the State of Maryland established by Chapter 513, Acts of 1979 for the purpose of enforcing the Maryland Public Ethics Law (State Government Article, Title 15, Annotated Code of Maryland, hereinafter the Ethics Law) including the provisions of Subtitle 7, the lobbying disclosure program.

Caitlin E. McDonough ("the filer") is an individual whose lobbying activities on behalf of Genentech USA, Inc. during the period of September 25, 2012 to October 31, 2012 required her to register as a lobbyist with the State Ethics Commission.

The filer did not timely register on behalf of the employer Genentech USA, Inc., ("the employer") as required by the Md. Code Ann., State Gov't. Art., §15-703(d)(1)(Supp. 2012).

The filer subsequently registered on October 12, 2012 for the period of September 25, 2012 to October 31, 2012.

The filer is voluntarily entering into this agreement to admit her failure to timely file a lobbyist registration with the Commission and to pay a sum of money in lieu of potential late filing fees and other fines pursuant to § 15-405 of the Ethics Law.

- **NOW THEREFORE,** in consideration of the submission of the required lobbyist registration form by the filer on October 12, 2012 and the admissions and agreements herein contained, the filer and the Staff Counsel stipulate and agree as follows:
- 1. The filer did not timely file her lobbyist registration form on behalf of Genentech USA, Inc. for the period of September 25, 2012 to October 31, 2012, as required by § 15-703(d)(1) of the Ethics Law.
- 2. The filer reported her delinquency to the Commission on October 12, 2012. She filed her registration form (a copy of which has been attached hereto and made a part thereof) the same day.
- 3. The filer understands that failure to comply with the lobbying disclosure provisions of the Ethics Law may subject her to a formal complaint by the Commission and, upon finding of a violation, late fees and the possibility of civil fines.

- 4. Based on the facts stated in this agreement the filer agrees to pay as settlement of the late filing matter, the amount of One Hundred and Twenty Dollars (\$120.00) at the time of the execution of this agreement in lieu of a potential late fees and in lieu of civil fines for the above admitted late registration statement (paragraph 1).
- 5. The Staff Counsel will, upon execution of this Agreement by the filer, recommend that the Commission not institute any proceedings on her failure to timely register. The filer understands that the Commission is under no obligation to accept this agreement and may decide to take other action, including issuing a complaint.
- 6. The filer waives a formal hearing on this matter (if the agreement is accepted by the Commission) to which she would be entitled if a complaint were issued, and she understands that this Agreement and materials relating to this matter are not subject to the confidentiality provisions of the Ethics law, and will be public information unless otherwise protected.
 - 7. The filer understands a copy of this agreement will be mailed to her employer.
- 8. The filer and Staff Counsel have entered into this Agreement for the sole purpose of resolving the late submission of a lobbyist registration statement and for the payment of late fees and other fines and for no other purpose.

IN WITNESS WHEREOF, Caitlin E. McDonough and William J. Colquhoun, Staff Counsel, State Ethics Commission, have hereunto set their hands.

SIGNATURE APPEARS ON ORIGINAL AGREEMENT

William J. Colquhotin Sate Ethics Commission 45 Calvert Street, 3rd Floor Annapolis, MD 21401 (410) 260-7770

SIGNATURE APPEARS ON ORIGINAL AGREEMENT

Caulin E. McDonough Lobbyist Genentech USA, Inc.

State of Maryland County of: Hone Aryade , to wit:
Before me, the undersigned, a Notary Public in and for the State and County aforesaid personally appeared Caitlin E. McDonough, who made oath on this 26 day of 2012 in due form of law that the matters and facts hereinabove set fort are true to the best of her knowledge, information and belief, and are her voluntary act and that she are true to the best of her knowledge, information and belief, and are her voluntary act and that she
executed this document for the purpose set forth herein. Notary Public
My Commission Expires: 10/13/15

State of Maryland, County of: Arundel, to wit:	
Before me, the undersigned, a Notary Public in and for the State and County afore personally appeared William J. Colquhoun, Staff Counsel to the State Ethics Commission, made oath on this 264 day of	
My Commission Expires: My Commission Expires: 10//3//5	
SIGNATURE APPEARS ON ORIGINAL AGREEMENT Paul M. Vettori, Chairman for the Commission	

Date: Petrucy 21, 2013,