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MAY - 1 2017

**LOBBYIST FILING AGREEMENT**

STATE ETHICS COMMISSION

This Agreement, made this 27 day of April, 2017, by and between Susan Crawford Murray Somerville-Hawes, lobbyist for The Arc of Maryland, Inc., and William J. Colquhoun, Staff Counsel to the Maryland State Ethics Commission (hereinafter "Staff Counsel").

**RECITALS**

The State Ethics Commission ("the Commission") is the executive agency of the State of Maryland established by Chapter 513, Acts of 1979 for the purpose of enforcing the Maryland Public Ethics Law (General Provisions Article, Title 5, Annotated Code of Maryland, hereinafter the "Ethics Law") including the provisions of Subtitle 7, the lobbying disclosure program.

Susan Crawford Murray Somerville-Hawes ("the filer"), is an individual whose lobbying activities on behalf of The Arc of Maryland, Inc., ("the employer") for the period November 9, 2016 to October 31, 2017, required her to register as a lobbyist with the Commission.

The filer did not timely register as required by the Md. Code. Ann., Gen'l. Prov. Art., § 5-704(d)(1)(Supp. 2016).

The filer subsequently registered on April 11, 2017, for the period of November 9, 2016 to October 31, 2017.

The filer is entering voluntarily into this Agreement to admit her failure to timely file a lobbyist registration with the Commission and to pay a sum of money in lieu of potential late filing fees and other fines pursuant to § 5-405 of the Ethics Law.


**NOW THEREFORE**, in consideration of the submission of the required lobbyist registration form by the filer on April 11, 2017, and the admissions and agreements herein contained, the filer and Staff Counsel stipulate and agree as follows:

1. The filer did not timely file her lobbyist registration form on behalf of the employer for the period of November 9, 2016 to October 31, 2017, as required by § 5-704(d)(1) of the Ethics Law.
2. The filer reported her delinquency to the Commission on April 11, 2017, and filed her registration form (a copy of which has been attached hereto and made a part thereof) the same day.
3. The filer understands that failure to comply with the lobbying disclosure provisions of the Ethics Law may subject her to a formal complaint by the Commission and, upon finding of a violation, late fees and the possibility of civil fines.
4. Based on the facts stated in this Agreement the filer agrees to pay as settlement of the late filing matter, the amount of FIVE HUNDRED and no/100 DOLLARS (\$500.00)


at the time of the execution of this Agreement in lieu of a potential late fees and in lieu of civil fines for the above admitted late registration statement (Paragraph 1).

5. The Staff Counsel will, upon execution of this Agreement by the filer, recommend that the Commission not institute any proceedings on her failure to timely register. The filer understands that the Commission is under no obligation to accept this Agreement and may decide to take other action, including issuing a complaint.
6. The filer waives a formal hearing on this matter (if the Agreement is accepted by the Commission) to which she would be entitled if a complaint were issued, and she understands that this Agreement and materials relating to this matter are not subject to the confidentiality provisions of the Ethics law, and will be public information unless otherwise protected.
7. The filer understands that a copy of this Agreement will be mailed to the employer.
8. The filer and the Staff Counsel have entered into this Agreement for the sole purpose of resolving the late submission of a lobbyist registration statement and for the payment of late fees and other fines and for no other purpose.

**IN WITNESS WHEREOF**, Susan Crawford Murray Somerville-Hawes and William J. Colquhoun, Staff Counsel to the State Ethics Commission, have hereunto set their hands.



William J. Colquhoun, Staff Counsel  
State Ethics Commission  
45 Calvert Street, 3<sup>rd</sup> Floor  
Annapolis, MD 21401  
(410) 260-7770



Susan Crawford Murray Somerville-Hawes  
Lobbyist for  
The Arc of Maryland, Inc.

State of Maryland

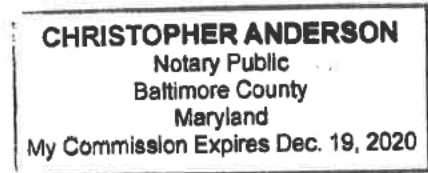
County of: Baltimore, to wit:

Before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared Susan Crawford Murray Somerville-Hawes, who made oath on this 22 day of April, 2017 in due form of law that the matters and facts hereinabove set forth are to the best of her knowledge, information, and belief, and are her voluntary act and that she executed this document for the purpose set forth herein.



Notary Public

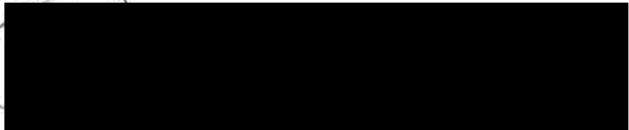
My Commission Expires: 12/19/2020



State of Maryland

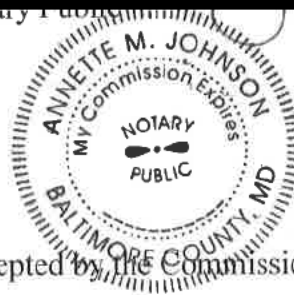
County of: Baltimore, to wit:

Before me, the undersigned, a Notary Public in and for the State and County aforesaid, personally appeared William J. Colquhoun, Staff Counsel to the State Ethics Commission, who made oath on this 1st day of May, 2017, in due form of law that he executed this Agreement for the purposes set forth herein.

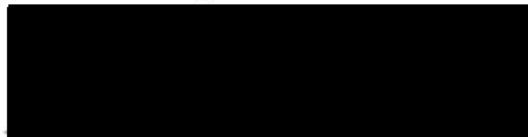


Notary Public

My Commission Expires: 12-22-18



Accepted by the Commission



Janet E. McHugh, Chair  
for the Commission

Date: 6/15, 2017

# AMENDMENT

## PART A. GENERAL INFORMATION

What Type of registration are you seeking?

Legislative Action Lobbyist

Grass Roots Lobbyist

Executive Action Lobbyist

Non-exempt employer

Primary purpose of Organization

Is the employer or registrant (if there is no employer) organized and operated for the primary purpose of attempting to influence any legislation or executive action?

Yes  No

## PART B. IDENTIFICATION OF REGISTRANT/REGULATED LOBBYIST

### 1. Identifying Information

a) Name of Registrant/Regulated Lobbyist: Susan Crawford Murray Somerville-Hawes

b) Firm Name: The Arc Maryland

Permanent Address:  
1911 Ruxton Rd  
Towson, MD 21204

c) Business telephone: 410-296-2925

Cell phone: 410-296-2925

Do you want your telephone number on the published lobbyist list?  
Yes  No

### 2. Identification Of Others Required To Register

a) Will any other person be required to register as a lobbyist on behalf of the person or the organization identified in Part B1 (a)?  
Yes  No

b) If the answer to a) is "Yes", identify each such person below and provide his/her name and address?

### 3. Identification Of Employer

a) Name of persons or organizations that compensates the registrant for activities requiring this registration.

Arc of Maryland, Inc., The

Permanent Address:  
130 Lubrano Drive  
Suite 212  
Annapolis, MD 21401

Business Telephone: 410-571-9320

Nature of business: Advocacy Organization

b) If, in the course of representing the employer identified in Part B.3(a), will you also be representing other entities for which the registrant is not required to file separate registrations?  
Yes  No

### 4. Registration Information

a) State the period (include both beginning and ending month, day, and year) for which this registration is effective:  
November 01, 2016 to October 31, 2017

b) Identify the matters on which the registrant expects to act or employ someone to act during the registration period:  
DISABILITIES /BLIND; DEAF; DEVELOPMENTAL

## PART C. REGISTRANT'S CERTIFICATION

**1. Certification of Training Compliance:**

I hereby certify by checking one of the two options below that I am in compliance with the mandatory training requirements of §5-704.1 of the Public Ethics Law:

I am current in my training status. Date of most recent training: April 25, 2017  
 I have not yet been a regulated lobbyist for 6 months but will complete training prior to that time, or if my initial registration is for a period less than 6 months, I will complete training before any subsequent registration.

**2. Certification of Authorization to Lobby:**

I am authorized to act on behalf of the employer/entity identified in Part B.3(a) (and Part B.3(b), if any) for the period set forth in Part B.4(a) and as to the matters set forth in Part B.4(b) herein unless this authority is terminated sooner. This authorization has been granted to me by (identity of official granting authorization):

Name and Title: Cristine Marchand, Executive Director  
Address: 130 Lubrano Drive, suite 212 Annapolis, Maryland 21401  
Telephone: 410-571-9320 E-mail: cmarchand@thearcmd

**PART D. EXEMPTION STATUS OF EMPLOYER**

**An employer who compensates one or more regulated lobbyists is required to separately register as a lobbyist, UNLESS all expenditures requiring registration will be filed by one or more of the regulated lobbyists compensated by the employer. Please indicate status below (ONLY CHECK ONE)**

- a)  The employer claims the exemption from filing its own registration and activity reports because all expenditures requiring registration and reporting will be reported by this registrant.
- b)  The employer does not claim an exemption from filing its own registration and activity report because the registrant will report only expenditures and compensation regard the filer's activity. If this option is selected, the employer must submit a separate registration for lobbying and the required reports.

I hereby make oath or affirm under the penalties of perjury that the contents of this registration are complete, true and correct to the best of my knowledge, information and belief and that I am authorized to engage in lobbying for the employer set forth above in Part B.3.

## PART A. GENERAL INFORMATION

What Type of registration are you seeking?

Legislative Action Lobbyist

Grass Roots Lobbyist \_\_\_\_\_

Executive Action Lobbyist

Non-exempt employer \_\_\_\_\_

Primary purpose of Organization

Is the employer or registrant (if there is no employer) organized and operated for the primary purpose of attempting to influence any legislation or executive action?

Yes \_\_\_\_\_ No

Check Number: cc15694144

## PART B. IDENTIFICATION OF REGISTRANT/REGULATED LOBBYIST

### 1. Identifying Information

a) Name of Registrant/Regulated Lobbyist: Susan Crawford Murray Somerville-Hawes

b) Firm Name: The Arc Maryland

Permanent Address:  
130 Lubrano Drive, Suite 212  
Annapolis, MD 21401-7035

c) Business telephone: 410-571-9320

Cell phone:

Do you want your telephone number on the published lobbyist list?

Yes  No \_\_\_\_\_

### 2. Identification Of Others Required To Register

a) Will any other person be required to register as a lobbyist on behalf of the person or the organization identified in Part B1 (a)?

Yes \_\_\_\_\_ No

b) If the answer to a) is "Yes", identify each such person below and provide his/her name and address?

### 3. Identification Of Employer

a) Name of persons or organizations that compensates the registrant for activities requiring this registration.

Arc of Maryland, Inc., The

Permanent Address:  
130 Lubrano Drive  
Suite 212  
Annapolis, MD 21401

Business Telephone: 410-571-9320

Nature of business: Advocacy Organization

b) If, in the course of representing the employer identified in Part B.3(a), will you also be representing other entities for which the registrant is not required to file separate registrations?

Yes \_\_\_\_\_ No

### 4. Registration Information

a) State the period (include both beginning and ending month, day, and year) for which this registration is effective:

November 09, 2016 to October 31, 2017

b) Identify the matters on which the registrant expects to act or employ someone to act during the registration period:

DISABILITIES /BLIND; DEAF; DEVELOPMENTAL

## PART C. REGISTRANT'S CERTIFICATION

### 1. Certification of Training Compliance:

I hereby certify by checking one of the two options below that I am in compliance with the mandatory training requirements of §5-704.1 of the Public Ethics Law:

I am current in my training status. Date of most recent training:

I have not yet been a regulated lobbyist for 6 months but will complete training prior to that time, or if my initial registration is for a period less than 6 months, I will complete training before any subsequent registration.

**2. Certification of Authorization to Lobby:**

I am authorized to act on behalf of the employer/entity identified in Part B.3(a) (and Part B.3(b), if any) for the period set forth in Part B.4(a) and as to the matters set forth in Part B.4(b) herein unless this authority is terminated sooner. This authorization has been granted to me by (identity of official granting authorization):

Name and Title: Susan Somerville-Hawes, Director of Public Policy&Advocacy  
Address: 130 Lubrano Drive, suite 212 Annapolis, Maryland 21401  
Telephone: 410-571-9320 E-mail: ssomervillehawes@thearcmd

**PART D. EXEMPTION STATUS OF EMPLOYER**

**An employer who compensates one or more regulated lobbyists is required to separately register as a lobbyist, UNLESS all expenditures requiring registration will be filed by one or more of the regulated lobbyists compensated by the employer. Please indicate status below (ONLY CHECK ONE)**

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I hereby make oath or affirm under the penalties of perjury that the contents of this registration are complete, true and correct to the best of my knowledge, information and belief and that I am authorized to engage in lobbying for the employer set forth above in Part B.3.