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Assistant General Counsel

MINUTES OF THE STATE ETHICS COMMISSION MEETING

July 21, 2015

Commission Members Participating: Paul M. Vettori, Chair*
Kim L. Coble
Janet E. McHugh

Staff Members Participating: Michael W. Lord, Executive Director
Jennifer K. Allgair, General Counsel
Katherine P. Thompson, Assistant General Counsel
Stanley Carignan, Intern

The Commission held a meeting via telephone conference call at 10:07 a.m. at the Commission's office at 45 Calvert Street, 3rd Floor, Annapolis, Maryland. Those listed as participating were present in all portions of the meeting unless otherwise noted. If other individuals participated in aspects of the meeting, they will be identified in the specific line item where their participation occurred.

ITEM 1: Boards and Commissions – Executive Unit Determinations

Discussion: Mr. Lord briefed the Commission on the Business Regulatory Reform Commission as to whether or not it should be considered an executive unit covered by the Public Ethics Law.

Decision: The Commission determined unanimously that the Business Regulatory Reform Commission was not an executive unit covered by the Public Ethics Law.

ITEM 2: Informal Matter – Executive Department (15-0015)

Discussion: Mr. Lord and Ms. Allgair briefed the Commission on a request for advice concerning financial interests in two businesses.

Decision: The Commission and staff will have further discussions with the representatives of the Executive Department on this matter and it will be presented to the Commission at its September 10, 2015 meeting.

The meeting was adjourned at 10:22 a.m.

*Mr. Vettori was detained by another event but recorded his vote on Item 1.