

MARYLAND STATE ETHICS COMMISSION

45 Calvert Street, 3rd Floor
Annapolis, MD 21401
410-260-7770 / 1-877-669-6085
<http://ethics.maryland.gov>

**INDIVIDUAL LOBBYIST PERSONAL EXPENDITURE
ELECTED EXECUTIVE OFFICIALS
GIFT OF MEALS AND/OR BEVERAGES -
SPECIAL ACTIVITY REPORT (Form 13B)**

Period Covered by This Report: November 1, 20____ through April 30, 20____
May 1, 20____ through October 31, 20____

Instructions: This report is to be used only where a lobbyist using personal funds unrelated to an employer has financially participated in a gift of meals and/or beverages to elected executive officials and members of their immediate family. Where only employer funds were used or some employer funds were used, then Form 13A would be used for that employer's activity and this form would be used for the personal lobbyist activity. (See instructions to Form 4 for definitions and general reporting information.) Gifts are to be disclosed on this form in any amount. Gifts of meals and/or beverages are to be reported whether or not given in connection with lobbying activities. (This activity may in some circumstances where dollar thresholds are reached require a separate registration by the lobbyist.) Amounts spent on meals and/or beverages are also to be reflected in Section B-1 of any Lobbying Activity Report (Form 4) if the lobbyist is required to file their own registration form as a result of gift an/or other activities. Gifts listed on this report by named recipient do not count toward the \$75 gift reporting requirement. Personal funds used to purchase gifts for an official or employee that is the spouse or dependent child of the regulated lobbyist need not be disclosed if the gift is purely personal and private in nature, not related to lobbying activities, from personal funds and not attributable to any other entity or entities.

PART A. Identification of Regulated Lobbyist (Registrant).

- a. Name of Registrant _____
- b. Permanent Address (include firm name if applicable)

- c. Business Telephone () _____

PART B. Elected Executive Officials - Recipients of Meals and/or Beverages in Any Amount

Each gift is to be listed separately, including the name of the recipient, the date, the value of the gift attributable to this report and the nature of the gift. If this report represents only part of the total gift value partially paid by others, indicate the total cost of the gift under "Nature of Gift" in addition to its description. Each meal and/or beverages and recipient should be listed separately. The donor may also explain in the gift comment space below explain the circumstances under which the gift was given. (If there is insufficient space on this form, additional schedules may be attached.)

